

Chairman
Cllr. Joe Plant



Secretary
Miss L Wilkins

Treasurer
Mrs C. Moore

www.pannettpark.co.uk



Minutes of the meeting of the Friends of Pannett Park (including Little Park) Management committee, 7th July 2010 2 pm in the Normanby Room

Present - Joe Plant, Owen Moore, Linda Wilkins, Chris Roe, Kath Horsley, Linda Simms

- 1 Apologies -
Heather Coughlan, Joy Huish, Carol Moore, Marie Harland, Susan Davies, Mike Ward
- 2 Minutes of the Management Committee meeting 9th June 2010
The minutes were agreed correct
- 3 Matters arising
Cllr. Mike Ward will be the second Whitby Town Council representative on the Management Committee. Joe Plant welcomed him to the committee.
The visit to RHS Harlow Carr was very successful. All agreed to visit again next year, perhaps for tulip time.
- 4 Minutes of AGM 21st June 2010
Agreed they should be posted on the website "subject to confirmation". (LW)
- 5 Treasurer's report
Carol Moore submitted a report.
The Friends have received generous donations from local traders.
Form received to apply for funding from BTCB. (LS)
The Friends can apply to NYCC, via Joe Plant, for a grant to purchase a gazebo. (CM)
In January WTC granted the Friends £750 for administration costs, not yet received.
- 6 Area Parks Manager Report
Chris Roe reported -
Play area - the hammers have not yet been replaced.
Gravel & bark needs sweeping off the surface daily.
Signage has not arrived- contact Marcus Byron (LW) & TGP (CR)
Lily pool - the filtration system is working. Need manual from Hellens. (CR)
Investigate suitable lilies. (CR)
No vandalism - PC Darren Mortimer has worked hard in the park.
PC Sarah Webb is his replacement
Little Park - Limbs have fallen off a tree in the gales - investigate safety (CR)
Community Garden - need to take out two trees (to re-plant) & reduce two holly Trees. Gill Wood has joined the Community Garden working group.
SBC legal department are working on the agreements.

Will need an open meeting for interested parties.
Watering - the dry weather has necessitated a great deal of watering.
Taps give low pressure as they are only standard domestic mains.
Instructions are still needed from Hellens for the submerged tank (CR)
Finance - Chris Roe met Chris Bourne & accountants to look at draw down.
£12,000 for additional staffing must not be lost. (CR)
Possibly invite Chris Bourne to a future meeting.
Clarification needed on contingency budget.
The park looks wonderful despite the lack of water.
Hellens need to be invited back to solve a variety of problems. (CR)
Results of Green Flag judging will be 28th July. Tim Readman (SBC) press release.
Tim Readman is doing an article about the park for the Borough news.
Floral clock - watering & foliar feeding should restore the plants.
Apprentice - the advertisement for the post goes out this week.
Some dedicated park gardeners have been working outside the park recently to pay back time given by area gardeners in preparation for the reopening of the park on 2nd June.
Health & safety - in a recent incident Chris Roe was attacked by a dog & his jeans torn. This is being followed up by the dog warden.

7 Audience development plan & Training plan

These need to be kept in mind. (CR & Friends)
Autumn event - Whitby Feste - possibly an event in the park to link with Halloween.
Remembrance service - Churches together & the British Legion are investigating this.
Christmas carols - to contact new head at West Cliff School in September. (LW)
Pam will open the Museum Cafe on Sundays for special events.
Chris Roe offered Saturday morning gardening courses as a fundraiser.
There will also be three Saturday courses run through NYCC.
There could be demonstration beds in the community garden. (CR)
Poetry Day and Art Day suggested for next summer.
Programme of training for volunteers. (CR)

8 Floral Clock planting

All agreed the pansies looked good last year & would like to see them again.
A final decision on whether to remove the box lettering will be made in the Autumn.
Agreed to investigate servicing the clock mechanism. (CR)

9 HLF Plaques + Commemorative plaque for 2.6.10

Agreed to place the HLF plaques, one near the park office door and one near the outdoor classroom. (CR)
Agreed to investigate the cost of carving a stone near the main gate to commemorate 2nd June. (CR)

10 Newsletter, volunteers' report, publicity

Unanimously agreed that a newsletter is no longer necessary.
Agreed to ask Gill Wood to continue to give a volunteers' report twice a year. (LW)
Agreed to produce an information board to place on the museum terrace on gardening days with information about the Friends. (LW)
A new membership form has been designed. (LW)

11 Timeline

Agreed to investigate the cost of adding "2nd June" to the timeline. (CR)

12 Photography competition

Agreed to investigate having a space in the Art Gallery to hold a photographic competition & to invite Whitby Photographic Society to organise it. (LW/KH)
Possibly September 2011.

13 Dogs in the Park

There is a WTC by-law banning dogs in the park.

Chris Roe is working with the Dog Warden on signage - there must be a sign at every entrance to the park. Once in place they will pursue & prosecute offenders. (CR)

There needs to be a litter bin in the Little Park and also a sign asking people to clean up after dogs. (CR)

14 AOB

1. Request has been made for FPP website as a link from WTC site.

2. Agreed to invite Tom Mutton to speak at the September Open Meeting. (LW)

3. Agreed to purchase & fix tool storage brackets in the tool shed. (OM)

4. A letter has been sent from WTC to SBC asking for terms of lease to be varied to allow the sub-lease of a pitch near the play area for ice cream sales.

5. Seat for top of Union Steps needed - to contact John Woodhead. (CR)

6. Unanimously agreed that there needs to be an outside cafe area.

7. Agreed to contact HLF about variations in stage two bid before there is any further discussion about replacing the rose beds. (LW)

8. Agreed to trial using community service labour. (JP)

Date of next meeting Wednesday 4th August 2 pm in the Normanby Room



Whitby Town Council