

Chairman
Cllr. Joe Plant



Secretary
Miss L Wilkins

Treasurer
Mrs C. Moore

www.pannettpark.co.uk



Minutes of the meeting of the Friends of Pannett Park (including Little Park) Management committee, 3rd August 2011 2 pm in the Normanby Room

Present - Joe Plant, Owen Moore, Linda Wilkins, Linda Sims, Chris Roe, Keith Wright, Ron Wood.

- 1 Apologies - Heather Coughlan, Susan Davies, Marie Harland, Carol Moore, Kath Horsley, Joy Huish. Chris Bourne, Roger Burnett, Sheila Johnson (SBC).
- 2 Minutes of the Management Committee meeting 6th July 2011
The minutes were agreed correct, to be put on the website .
- 3 Matters arising from the minutes
 - a) Jurassic Garden interpretation board - Marcus has the order & is working on it.
 - b) Jurassic Garden leaflet re-print - received 13th July.
 - c) Kebble - sponsorship of half moons - with Roger Burnett.
All agreed the bedding looks really good & it would be a shame to lose it. Possibly a rock feature in each bed.
 - d) September open meeting - Whitby Naturalists have agreed to provide a speaker.
 - e) Gazebo - agreed to lend to Naturalists for Sleights Show - LW & RB will be there.
They need to provide transport. Free of charge in return for talk.
Company have replaced the damaged cover free of charge. RB is making a trolley to enable the gazebo to be transported without damaging the cover.
 - f) Banners for advertising an event in the park received - very pleased with them.
 - g) Websites - feedback from SJ - email her to request the actions suggested

4 Treasurer's report

Carol Moore submitted a report -
The hose barrow has been purchased & is in use.
Cheque received from WTC - £500 grant.
Cheque received from SBC for HLF money spent by the Friends.
Pannett Day made £379.55 with a few expenses to be deducted.
Raffle & book sales particularly good.

Gardening for the disabled - all agreed to join again next year. Can put on our website.

If the Friends are added to the SBC procurement procedure CR will be able to transfer HLF money directly to FPP bank account, to cover expenditure, & avoid a lengthy wait. (CR & CM)

5 Contingency spend

The following were agreed to request from the contingency fund -
Additional seating - 3 seats in empty bays + 2 for Community Garden.
Replant herbaceous border below drive wall.
Develop the floral clock into the shape of a crown for the jubilee & beyond.
Replant all the formal rose beds on the drive with modern, disease resistant varieties.
Two additional speakers, stand & cables for the PA system. £860 from P & L.
Additional obelisks for the Harry Eatough bed & the new herbaceous border.
Mulching for new areas.
Crocus river for St Hilda's Terrace.
Time line + two plaques.
Christmas lighting for the drive. Additional floodlight for the drive.
Website development - £500.
HD projector, lap top & screen - £2500.
Four external, lockable electric sockets.
Sequel to Ann Dennier's book on the history of the park

6 Area Park Officer's Report

Chris Roe reported -

The Park was awarded a Green Flag. Good publicity in Gazette.
Concern that the "Real Whitby" website had publicised the results despite an embargo.

Hellens have replaced the brickwork in the octagon - all unhappy with the quality of the work.

Beds either side of the sundial look good individually but don't balance as a whole
Should park staff take more responsibility for design of bedding in future?

Possibly consider Olympic theme for bedding next year.

One bed of Ice White roses needs replacing urgently. Unsure why they have failed.

Audience development plan & training plan need looking at closely at next meeting.

First aid training & event management training in particular.

Need to involve college students to do survey work.

The water lilies are extremely poor - waiting reply from suppliers.

Poor quality plants need replacing.

Replacement seat at Lily Pool - 6 to 8 weeks delivery.

Euonymous replacement - the Friends agreed to purchase this - to plant - autumn.

7. Apprentice

Difficulties recruiting an apprentice for next year. Matthew Parsons, SBC Job Match is to be involved. If no apprentice is found Garry could be kept on but there would be no progression as he could not have a supervisory role.

8. Comments book

All agreed this was a good idea. Initially use a book attached to the A board as a trial. Possibly also something in the Community Garden later.

9. Yorkshire in Bloom

Judging for Yorkshire in Bloom went well but the judge should not have made recommendations about preparation for the Nationals. RHS informed.

Award ceremony, 20th September - two tickets allocated - JP & OM, also two additional tickets available - CR & CM.

All agreed we should enter again next year.

Britain in Bloom judging is on 10th August, 8.30 am. The tour will end at the park & FPP have been asked to help & invited to join Bloom group in Normanby Room after judges leave. FPP gazebo will be in the community Garden for Dalewood.
Scarecrow - ? FPP teddy with green flags.
Heather Coughlan is FPP representative on Whitby in Bloom but can't attend our Meetings.

10. Display boards

Suggested another set of display boards be purchased for use other than the permanent display. Agreed to find similar boards, possibly with a header board. To look for possibilities & circulate information

11. ID badges

To investigate use of Print Plus. Alternatively buy badges & produce our own.

12. Advertising

Bedroom Browser - agreed not to place advert here next year.
Whitby Guide - agreed to use this again & to ensure events are included.
Complaint from member of public that park advertising doesn't say "no dogs"
Turtle trail - discuss at next meeting.
Whitby Advertiser - for September - full page, free + events monthly
Christmas cards - agreed to investigate possibility of FPP Christmas cards - quote from Adverset

13. Website

Facilities section suggested - need quote
Gardening tips - tip of the month - need quote
Suggested to set aside £250 pa from advertising budget to pay for website administration.

14 Events in the Park

- a) Pannett Day - 23rd July - de-brief notes circulated.
Thanks to everyone for their hard work & to Joy for the idea.
Huge thank you to Keith, Peter, Garry & Chris for their support.
Brilliant press release.
- b) Group visits - Parkinson's support group - lovely letter of thanks, read out.
Tom Mutton & Friends of Peasholme Park to look at play area
- c) Photography competition - KH. Lots of publicity.
Possible presentation of prizes at Halloween- ? John Freeman
- d) Yorkshire Regiment - 19th July. Thanks to FPP & SBC staff for their contribution.
Thanks to Tim Readman for sending us his photos & Ron for his wonderful video.
- e) Sleights show - asks Nats for some publicity.
- f) Town & Country Fair - Gazebo transport - CR - thanks
Book sale, lolly pick, cards, hoop-la, publicity
Need help - GW, RW, CM, OM, LW, RB
- h) Halloween - to plan much later - similar to last year.

- i) Christmas - West Cliff school choir booked.
Victoria Farm reindeer - to ask
Invite Lord Normanby to turn on the lights
If not available - Garry, Alderman Pannett, Ann Dennier
- j) Diabetes event - meeting with CR 9th September
Fundraising + support group
- k) GQT - WTC have been asked permission to host GQT in the Art Gallery

15. Friends social events

Wednesday 10th August - late afternoon - a pub
Garry - collect for a present + a leaving "do"
Train ride - OM - 16 so far. Train now 12.30. Invite John Freeman
Check if RB & SJ are coming
Food - lunch- a picnic from Pam
Early October - a celebration of how great the park is.

16. AOB

1. JP proposed FPP should write to WTC to recommend Susan Davies be made an Honorary citizen Whitby in recognition of her services to Whitby in Bloom.
All agreed - LW to write to John Freeman on behalf of FPP.
2. GW & RB nominated as member of MC - Sept open meeting.
3. email from Robert Everiss congratulating everyone on the park.
4. Card to be sent on behalf of FPP to Pam Dobson (injured in car accident)

Date of next meetings - Wednesday 7th September 2011 in the Normanby Room
2011 - 1st Wednesday of every month



Whitby Town Council