

Chairman
Cllr. Joe Plant



Secretary
Miss L Wilkins

Treasurer
Mrs C. Moore

www.pannettpark.co.uk



Minutes of the meeting of the Friends of Pannett Park (including Little Park) Management committee, 7th December 2011, 2 pm in the Normanby Room

	<u>Action</u>
<p><u>Present</u> - Owen Moore, Carol Moore, Kath Horsley, Amanda Smith, Gill Wood, Chris Roe, Keith Wright. Amanda Smith was welcomed as the new WTC representative on the committee.</p>	
<p>1. <u>Apologies</u> - Roger Burnett, Sheila Johnson (SBC). Joe Plant, Linda Wilkins, Bob Bennett, Linda Sims.</p>	
<p>2. <u>Minutes of the Management Committee meeting 2nd November 2011</u> The minutes were agreed correct, to be put on the website .</p>	LW
<p>3. <u>Matters arising from the minutes</u></p> <p>a) Jurassic Garden interpretation board - Marcus visited to site the board.</p> <p>b) ID badges - Susan Davies has loaned a badge making machine</p> <p>c) Euonymous (Spindle Tree) replacement - not needed - several in park</p> <p>d) Touch up paint for park furniture - 5l of each ordered</p> <p>e) Teak oil for benches - with BB</p>	BB
<p>f) Odd Socks Theatre Company - Arts Council funding could be available Application form to be completed Wynn Jones has experience of applying for Arts Council funding. She may be able to help.</p>	CM/LW
<p>g) January Open Meeting - Normanby Room booked Speaker - Deb Gillanders to be invited Publicity</p>	CR LS
<p>h) Halloween event date has been changed on website calendar</p>	

- | | |
|--|---------------------|
| <p>4 <u>Communication</u>
 Reply to Sleights Scouts saying no one from FPP will be at re-opening of their new Scout Hut.
 Agreed to nominate Whitby in Bloom for the Mayor's Big Thank You - deadline Feb 2012
 Thanks for help in making sure the minutes are accurate. It is useful to circulate them to all soon after a meeting.</p> | <p>LW</p> |
| <p>5 <u>Treasurer's Report</u>
 Carol Moore reported -
 Awaiting payment from SBC (HLF money) for re-usable items from the Halloween event.
 Hope to apply to WTC for funding for running costs 2012/2013.
 WTC are discussing funding now, could apply for £500 (AS)
 Approximately £40 spent on items for Christmas tombola - hope to make a profit on that. Raffle prizes have been donated & the aim is to make sufficient to pay the Friend's insurance for 2012, approx £200.
 1422 gardening hours for 2011.
 Non-gardening hours to be totalled.</p> | <p>CM</p> <p>CR</p> |
| <p>6. <u>Area Park Officer's Report</u>
 Contingency Spend - this is now all allocated & approved
 Tree works are being approved, work cannot begin until January
 Additional seating has been ordered & will be here in January
 Notice board for the Community Garden has been ordered
 Fernery plants are being sourced</p> <p>The crocus swathe on St Hilda's Terrace is complete
 Five schools took part - Certificates for crocus planting were well received by the schools.
 Would like to encourage Year 9 pupils to get involved in the park so they will respect it.
 Most grassed areas have now received their final cut
 The Lily Pool is now empty in readiness for work on the pump
 Electrics were in water, pump has gone for service
 Drain blockage to be sorted
 Shelter for fish requested (OM)
 Some roses have been removed in readiness for soil replacement
 Winter bedding is now in & establishing well</p> <p>Apprentice - Tom Loader has been appointed & started his apprenticeship
 He appears to be settling in well & should make a good apprentice
 TYRO Training are being chased about his NVQ</p> <p>Kupe - is being transported to Stakesby Nursery today in readiness for final positioning
 Unveiling ceremony for early Spring is being planned. CR has met with JP, Donna Gaddass & Karl Matson. Hopefully the New Zealand High Commissioner will be able to attend.
 SBC led event in partnership with FPP</p> | <p>CR</p> |

If any organisation holding an event in the park wants the help of the Friends they must contact them directly. Letter to be sent to WTC explaining this.

Any organisation holding an event in the park must have their own insurance, which CR needs to see.

Training - First Aid - 23rd February

Event training - 31st January, 7th & 14th February, 24th April

Horticultural training - 10 sessions planned

Horticultural Sub-group (CR, KW, GW, LS, OM) - GW reported -

The aim of the group is to take forward horticulture in the park & to improve practice through training.

Plan to produce a list of suitable species & locations for commemorative trees.

Formal rose garden - Roger's Roses have been asked to recommend suitable varieties. Soil exchange & mycorrhizal fungi will be used.

Discussed underplanting rose pergolas.

Herbaceous border planting to be removed & re-used where possible.

New planting in similar style to new herbaceous border, with obelisks.

Community Garden - planting to be managed by Horticultural sub-group

Possibly add a raised bed & leaf composting bins.

Jurassic Garden planting to be improved in spring.

South Seas Garden planting should be improved - suggest *Stipa arundinacea*.

Union steps could be a future project, possibly *Hebe*.

Lily Pool area could be another future project.

Money is available to replant the twin rockeries opposite Chubb Hill.

Foxglove rockery to be a future project. Transplant the foxgloves, possibly to the wild flower area. Wildflower plug plants to go in in spring.

Bagdale entrance fernery will be planted with ferns & *Hostas* soon.

Garrya eliptica bed to be improved as a future project.

Tree maintenance programme to recommence in 2 years, first 5 years were done at once. Annual inspection necessary.

Mulching to be topped up.

Gapping up of failed planting to be identified

7. Yorkshire in Bloom

The Friends have again entered the park in Yorkshire in Bloom. (JP)

8. Pannett Park Project Archive

The Pannett Park book is selling slowly so a second book is not a good idea. We need a record of the project.

Walter Turner has retained all the information about the restoration, which he will share.

9. Pannett Park Leaflets

KH reported on progress. Information about proposals had been circulated to the committee.

All agreed Marcus Byron to be asked to do the design work.

Initial ideas to be sent to Marcus.

LW

LW

10. Volunteer Co-ordinator
 Gill Wood agreed to look after new volunteers.
 Chris Roe would continue to arrange work placements.
 They would liaise over larger groups.
11. South Seas interpretation board
 Deb Gillanders will do this & help with installation. CR
 Designs will be around Kupe.
 Money is available.
12. Play Area signage
 To work with Vinyl signs to produce something more appropriate
 & accurate. CR
 Possibly use the background design of the play area opening poster - ask
 Marcus for an electronic copy. LW
13. Events in the Park
 Christmas - 14th December - Art gallery booked from 5pm
 Tables (GW) Museum cups available
 Raffle & Tombola (OM CM +)
 Faith supper (OM has list)
 West Cliff School Choir bringing own music machine
 Mayor available until 7 pm
- St Mary's Christmas Tree is decorated (CM,KH)
- 9th April - Easter in the park
- 21st April - Marine re-enactment - no details yet
- 6th June - Yorkshire Gardeners' Trust (Anne Dennier) 11 to 3
 Approx 30. Help needed - see GW
- 18th June - possible visit by Civic Society
- 11th July - Parkinson's Society visit - GW to confirm & offer tea & biscuits
- 30th June - Armed Forces Day
- No date yet - Scarborough Rotary Club visit
- GQT application received by BBC
14. Friends social events
 Christmas dinner - Thursday 15th December, 1.30 Normanby Room.
 Quiz (LW) Secret Santa - NO
 Decorations - CM/LW
 Glasses - WTC arranged
 12.30 to help set up

16. AOB

Proposed cancellation of January MC meeting - all agreed
Consider cancelling all future January MC meetings - agenda for
next meeting

Candy Floss Machine - Price £895 until end of December
10 year guarantee & register for hiring out
All agreed to go ahead and purchase
To investigate if HLF money available
If finance can't be met by HLF could Friend's money be used?

CR

Next Meeting

1st February 2012 in the Normanby Room
2012 - 1st Wednesday of every month
(except January & June)



Whitby Town Council