

Minutes of the meeting of the Pannett Park (including Little Park) Management committee, 6th June 2018 2 pm at Whitby Pavilion



Present - Bob Bennett, Linda Wilkins, Anne Noble, Linda Sims, Amanda Smith, Sheila Johnson, Roger Burnett, Keith Wright.

1. Apologies - Joe Plant, Sorrel Hinchliffe, Kath Horsley, Sandra Turner, Chris Roe.
2. Minutes of the Management Committee meeting 2nd May 2018.

The minutes were agreed correct, to be put on the website.

3. Matters arising from the minutes

- a) New time line stones positioned 8th May.
- b) Compass rose in commemorative garden - waiting for start date - Wilf Noble
- c) Defibrillator now fitted & registered for use. WTC are guardians.
- d) Little Free Library - delay in manufacture
- e) Water bottle filling point - nothing suitable from YW
- f) Steve Iredale - working on ideas for carving
- g) Ambiguous wording on the museum website relating to parking has been changed.
- h) First aid certificates - CR is chasing
- i) CCTV cameras in Whitby will be updated starting 11th June.

4. Communication

RB -

Permission received from Lit & Phil to use Albert Pyle drawing on cottage plaque.
Letter supporting Cook Museum's bid for funding to promote bank's Florilegium sent.
Thanks & photos sent to John Woodhead for poles for Wisteria supports.
Offer of future help if needed.

Email re visit from Friends of West Jarrow Park, 18th July.

Invitation from Friends of Morpeth Floral Clock to celebration of restoration,
GW, RW, KW, CR, LW, RB.

GW -

Email from Fiona McDonald requesting help re taking students to draw South Seas plants in the park. Books & leaflets sent. No further contact.

Student seeking summer employment - referred to CR.

Email from Jack Barber re GDPR legislation. £50 to make website comply. Done.

LW -

John Freeman is delighted money from the sales of his park art drawings, £257.50, will be used for Hamamelis.

Request from WTC to borrow tombola drum for Armed Forces Day. Agreed.

Thanks from Whitby in Bloom for Quaker Burial Ground plaque.

Thanks from Whitby in Bloom for games & prizes for event.

Various emails from KBT - shared.

Emails from Ron re tree & visit.

Questionnaire from SJA - not relevant so unable to complete.

Letter from Google re registration - agreed not to follow up

Thanks from U3A for their visit to the park.

Visitor surveys 2018 completed & sent to Matthew Smartt, 440.

Letter from Sarah Booth re parking in the park was discussed. All agreed to reply that this has been discussed frequently in the past & that we would want to discourage parking. Issuing cards to volunteers could imply a right to park. SBC manage the car park area & would not be able to police parking.

It was suggested to put a sign actually in the car park saying no public parking.

5. SBC Report

KW reported -

Spring bedding has been pulled & a lot of weeding undertaken.

The pond pump has been removed for repair.

The clock mechanism has been removed for repair.

The apprentice, Richard Trotter, has completed his course & has a full time job with YCH.

Recruiting a new apprentice should now start.

The review of the park bins shows only one which is not well used - the one above the clock. No alternative to temporary green wheelie bins for busy times for the play area has been found. A printed wrap costing £75 was considered too expensive. All agreed that if green bins are put out they should be as out of sight as possible, under the trees.

To only put out if essential & as few as possible.

To request the museum to ask school groups to put picnic litter in the large bin at the back museum entrance.

6. Health & Safety

Rose Engineering have repaired the Mayflower.

7. Horticulture

LS reported - Minutes of Horticultural Sub Committee 21st May 2018

Date next Meeting -11th September 2.30 in park.

GW has sent a list of grasses for the grass bank planting.

Hamamelis and Veronicastrum for museum border, in the autumn.

Mrs Skelton - donation of up to £200 for an Acer Brilliantissima for Little park in the autumn. Mrs Skelton is happy with that.

Ron's donated Salix caprea to be cared for in its pot & planted in the autumn.

Union steps rockery spraying ongoing due to acanthus survival.

Wisteria posts in place & 3 purple wisteria have been planted.

2 white wisteria planted against museum wall.

Lavender around Harry Eatough bed needs replacing, small Nepeta suggested.

Some dead roses in main beds and a few Kerresia are struggling on terrace.

Magnolia and Jasminoides tracheospermum, either side of the brick arch are struggling. Magnolia grandiflora has been watered with an ericaceous feed.

Hyacinth bulbs lifted for storing over summer.
May need to purchase new ones for next Spring.
Narcissus Actea in Little Park were late to flower as it was their first year.

Breezy Knees training visit - 27th July
RHS Harlow Carr - tba

Community Garden - dahlias planted to attract bees.
Consider alternatives to stepping stones next year.
Summer newsletter needed.
Linda's birthday tree has arrived & is being cared for in its pot until it can be planted in the autumn.

Two cast iron urns have been found for the terrace. All agreed they will look good.
Need painting & will be bolted down.

We have two new volunteer gardeners as a result of the U3A visit.
SBC will no longer collect volunteer gardening hours.

Further discussion about how to display a few lines of poetry resulted in a proposal to have them cut into steel & secured firmly in the ground. Prices needed.

8. Maintenance

The walls on Union Steps are systematically being pointed.
The plaques at the entrances have now all been repainted.
Danish oiling workshops have started. Plan of seats produced so we can record
Some blue paint to touch up. Also varnish on terrace seats.

Technicolour in Filey have quoted £650 + VAT to grit blast & paint all 6 park gates.
All agreed to go ahead with this. Quotes needed for transport.
Need to consider securing the entrance while the gates are away. Contact WTC.

Jurassic noticeboard is fading & needs reprinting. Quote needed from Vinyl Signs &
Also from Cowan's for Makralon covering. Will need Marcus to send art work.

The bunting needs to go up.

9. Publicity

JMG meeting minutes had been circulated.
50 posters of the lamp post banner design have been printed, £15 split 3 ways.
Pull up banner of same design ordered from Adverset, £46.80, split 3 ways.
All agreed to use HLF joint marketing budget.

Facebook - 854 Likes. Max. post reach 1073, defibrillator.
2 messages from supporter in W Australia requesting photographs of abbey & park.
Tripadvisor - 4x5*, 2x4*, 1x2* (no dogs!) reviews
Google - 18x5*, 4x4*, 1x1* (no comment) reviews

Regatta treasure hunt prize to be offered as last year.

Decision on any changes to park leaflet, text or photographs - for next meeting.

All agreed to go ahead with getting Pannett Park Christmas cards printed. No words so they could be used for other occasions. Not as a fund raiser, just for FPP. Keith's Commemorative Garden photo. Quotes needed for 1000 cards.

10. Yorkshire in Bloom & Green Flag

Yorkshire in Bloom judging will be 13th July, starting 10.30.
Route & judging criteria had been circulated.
In & out main entrance, 11.20 to 11.40. Clock 11.45 to 11.50.
Meet volunteers in Community Garden.
Some of criteria in sections B & C will need pointing out. Heritage in particular.

Portfolios almost ready to print - 20 copies, as last year.

11. Treasurer's report

AN reported - £4508.51 in the bank.
The accounts have been audited, thanks to CH.

Wheelbarrow, scooter, kneeler & weeders have been purchased from the Mayoress' fund. Photo shoot one Tuesday morning.

Discussion about applying to Cllr Joe Plant's locality budget - possibly the metal scrolls for the poetry.

14. Friend's events

U3A visit, Tuesday 15th May, was a great success.
Pannett Day - events sub met - 16th May, 3 pm.
Decision not to invite a face painter.
All agreed sufficient FPP have first aid training to provide cover at events.

Invitation to join Whitby in Bloom at an event at the Abbey, instead of the midsummer picnic in the QBG, on 24th June, 11 to 4. Promotion + some games.

11th June - museum volunteers visit to park & afternoon tea to celebrate Pippa's first year in tea room.

FPP AGM, Wednesday 20th June.

12. Friend's social events

Afternoon tea at Perry's Thursday 24th May. + visit to Gill's garden.
Lovely afternoon thanks to Sorrel & Gill.
Dinner at Kam Thai was good.
Fish & chips at Royal Fisheries 20th June, 5 pm.

13. Any other business

Heather Coughlan & Amanda Smith will continue to represent WTC on the management committee.

Date of next meeting - Wednesday 4th July 2018