

# Minutes of the meeting of the Pannett Park (including Little Park) Management committee, 7<sup>th</sup> March 2018 2 pm in the Normanby Room



Present - Bob Bennett, Linda Wilkins, Anne Noble, Linda Sims, Kath Horsley, Sheila Johnson, Sorrel Hinchliffe, Amanda Smith, Heather Coughlan.

1. Apologies - Chris Roe, Keith Wright, Sandra Turner, Geoff Wilson.  
The committee were sorry to receive the resignation of Geoff Wilson.

2. Minutes of the Management Committee meeting 7<sup>th</sup> February 2018.

The minutes were agreed correct, to be put on the website.

3. Matters arising from the minutes

- a) CTV cameras - with SBC.
- b) Time line cleaning & new stones - ordered.
- c) Compass rose in commemorative garden - ordered
- d) Defibrillator for the park - in park. Waiting for permission from WTC to fix to wall.
- e) First aid training - 13<sup>th</sup> March, 9 to 5.
- f) Captain Cook clock banner - with VS
- g) Clock celebration board - with VS
- h) Bagdale notice board locks - ordered, VS
- i) Volunteer action plan - suggested changes were circulated. Agreed.
- j) Wisteria support - in place. Two more ordered, JCF. To form a triangle.
- k) Great British Spring Clean - Tuesday 6<sup>th</sup> March - postponed due to bad weather.  
Done Wednesday 7<sup>th</sup>.
- l) Little Free Library - ordered, JCF
- m) Poetry - discussion about possible ways of sharing some verses of poetry.
- n) Water bottle filling point, with WTC.

4. Communication

LW -

Congratulations sent to apprentice from FPP.

Get well wishes sent to apprentice.

Contact with insurance company relating to membership & incident forms.

They would not ask for proof of membership in the event of a claim.

We must have an incident form, as our current one, & forms should be kept for 3 years after an incident.

GW -

Regular contact with the Friends of Morpeth Floral Clock re progress & request for information about our celebrations. Sent.

Request from unspecified website for photographs, directed to Facebook.  
Request for information about tadpoles in lily pool from Whitby Nats. Sent.  
Contact from potential volunteer, one day per year.

AN -

The bank is changing name to HSBC UK

## 5. SBC Report

Snow has caused problems & prevented work recently.

The audit of bins continues.

The cottage area stonework is complete.

Agreed to contact Dave Perrett to discuss a plaque.

Investigating the possibility of features on the terrace where lamps used to be.

Dog warden has put a replacement "no dogs" sign at Union Steps entrance.

Linda's birthday tree has been ordered, a Wedding Cake Tree.

## 6. Health & Safety

The fence in Little Park needs attention.

## 7. Horticulture

The Lily Pool had its annual clean in February. No tadpoles or fish found.

The rose beds need composted manure.

Main border Rosemary has been pruned.

New liner installed in the wild life pond. Bamboo had grown through the old one.

Rhododendrons have been removed from the bed and transplanted into the bottom border along Bagdale.

The small azaleas from that bed are going around the new stonework at the Cottage.

Hydrangeas have been added to the small bed near the cabin.

On the museum borders, some herbaceous plants have been split and transplanted.

The edges of the steps at Commemorative Garden have been improved.

Prunus has been replaced on Chubb Hill opposite the clock.

The bed at the main entrance needs reviewing.

Tool inventory completed, thanks to KW.

## 8. Maintenance

Bird box cleaning has not taken place this year due to the bad weather.

The white background for the numbers on the clock face needs attention.

Product found from Watco - investigating, approx. £106.

A metal alternative would be very difficult.

## 9. Publicity

Facebook - 783 Likes. Max. post reaches 886, the park in the snow.

Tripadvisor - 3 x 5\* reviews & 1 x 1\*, relating to no dogs

Google - 12 x 5\*, 3 x 4\*, 1 x 3\* reviews

JMG meeting, Wednesday 21<sup>st</sup> March

Leaflet exchanges this year are at Eden Camp, 13<sup>th</sup> March,  
& Flowers of May, 20<sup>th</sup> March.

Whitby Museum are going to Eden Camp & they are taking some park leaflets.  
We have a park table at Flowers of May & will take some museum leaflets.

Request from Visit Yorkshire Coast for information about our Easter event to put  
on their website, sent.

Whitby Museum events have been added to the park website.

Leaflet inventory planned.

#### 10. Yorkshire in Bloom & Green Flag

The pre Green Flag walk round was postponed due the heavy snow.  
To be rearranged.

Agreed to a set of heritage photos as a separate display for judging day.  
Could then be made into a booklet for any future displays.

GW would also like to produce a slide show in addition to this. Agreed.

#### 11. Treasurer's report

AN reported - £3330.45 in the bank.

Waiting for £1302.45 reimbursement from HLF money.

Auditor - CH has agreed to audit accounts

#### 14. Friend's events

JP, in his official capacity as Borough Mayor, invited to Pannett Day.  
It is in the civic diary

Ideas for new decorations for Christmas tree discussed & green holly & ivy leaves.  
With glitter. Also snowflakes, white.

Additional lights for park Christmas tree - £106 for three sets, warm white.

Easter in the park is the next event. To invite Whitby Mayor.

Events sub group meeting postponed due to snow - now Mon 19<sup>th</sup> March.

Poster stating that photographs taken at events might be used for  
publicity needed.

To investigate if written permission is needed for photographs of children.

Open Meeting, 28<sup>th</sup> March - police invited.

Need publicity & reports.

#### 12. Friend's social events

Fish & chips at Royal Fisheries after the open meeting, 28<sup>th</sup> March, 5pm.

Afternoon tea at Perry's after Easter.

#### 13. Any other business

Date of next meeting - Thursday 5<sup>th</sup> April 2018